

EUROPEAN STAKEHOLDERS COMMITTEE

PERSONAL DATA PROTECTION POLICY

Privacy – Key Facts

When participating in European Stakeholders Committee (ESC) activities, you shall be required to transfer personal data to ENTSO-E.

ENTSO-E protects your personal data and your privacy in compliance with the General Data Protection Regulation (GDPR) and any applicable implementation rules on the protection of privacy in relation to the processing of personal data. Your personal data shall be processed by ENTSO-E (International Non-Profit Association created under Belgian law, having its registered office at 1000 Brussels, rue de Spa, 8 - Belgium), acting as a data controller.

This privacy policy explains the reason for the processing of your personal data, the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. It also specifies the contact details that you can use to exercise your rights.

Privacy – Further Information

1. In the context of this privacy policy, ENTSO-E collects the following categories of personal data:
 - a) name,
 - b) email address,
 - c) phone number,
 - d) title/position,
 - e) ESC member / organization represented by the data subject,
 - f) documents and meeting documents,
 - g) photo, videos and/or audio recordings,
 - h) user ID, password, logs (when access to ENTSO-E IT systems is required to perform ESC tasks),
 - i) other personal data that may be necessary for the performance of the given purposes.
2. Personal data of the representatives of the European Stakeholders Committee (ESC) members (data subjects) as well as personal data of people attending the ESC meetings as non-members are processed to ensure performance of the ESC and transparency in its work.

This personal data processing includes the following uses of data:

- a) to make lists of the representatives of ESC members and lists of participants of the meetings;
- b) to allow the practical organization of the ESC;
- c) to make audio / video recordings and make them available to public and/or to stream ESC meetings to public to ensure transparency in ESC activities;
- d) to manage decision making process of ESC, and to make necessary records (e.g. to write minutes of meeting);

- e) to store, share and exchange ESC information and documents between ESC members and other persons involved in ESC activities;
 - f) any other use required to perform tasks carried out by the ESC.
3. The collection and processing of your personal data is based the legitimate interests pursued by the ENTSO-E, in particular to organize and facilitate tasks of ESC, its members and stakeholders and to ensure transparency in ESC matters.
4. Your personal data shall not be transmitted to any recipient or third party other than, as the case may be:
- a) ESC members and their representatives;
 - b) ENTSO-E and its members;
 - c) Third parties involved/ supporting/facilitating ESC activities (consultants, experts, service providers, etc.).
 - d) ESC video / audio stream and records may be made available to public.
5. The personal data may be transferred to third countries where ENTSO-E members, ESC members or persons supporting/facilitating ESC activities are established. Personal data contained in audio / video stream and recording may be made public and available worldwide.
6. Your personal data shall be processed/ stored:
- a) as long as data subject represents an ESC member or as long as data subject is involved in ESC activities;
 - b) the personal data stored in ESC audio and video records shall be deleted within 1 year period from the respective ESC meeting.
 - c) personal data contained in ESC documents or meetings documents, emails and other communications shall be stored for a period corresponding to the retention period of the concerned document for a duration of at least 10 years.
7. Upon request, dated and signed sent by email to ENTSO-E (privacy@entsoe.eu), and the proof of your identity, you may obtain the written communication of the data, the portability of the data and where appropriate, rectification, restriction of processing, deletion of those which are inaccurate, incomplete or irrelevant. Your request must be dated, signed, contain the proof of your identity and sent by email to ENTSO-E. It will be treated as free of charge if it is a reasonable volume. The application is considered as dismissed, where no action has been taken on the application within 30 days of the request. You may apply to or lodge a complaint with the Data Protection Authority (Rue de la presse 35, 1000 Brussels –contact@apd-gba.be - Tel. + 32 2 274 48 00– Fax + 32 2 274 48 35) for the exercise of these rights.